

TOWNSHIP OF READINGTON

WHITEHOUSE STATION, NEW JERSEY 08889

MUNICIPAL BUILDING
509 ROUTE 523
WHITEHOUSE STATION, NJ 08889
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JAMES CURRY
TOWNSHIP ADMINISTRATOR

MAILBOX REPLACEMENT REQUEST FORM

The Township of Readington will provide a replacement mailbox to all township residents whose mailbox, located along township roadways, was damaged as a result of the Township's snow clearing efforts. To request a replacement mailbox, please complete the required information below and submit this form along with **three (3) photographs** of the damaged mailbox.

Submit your completed form and photos to the **Department of Public Works** via email at **APalitchka@readington.gov**

We will review this application and respond accordingly. An acknowledgement form along with United States Postal Service (USPS) installation guidelines will be emailed back to you for signature indicating that you accept the replacement mailbox and will install it according to the USPS standards. Once received, we will email you instructions on where to pick up the mailbox kit.

Name: _____

Address: _____

Phone #: _____

Email: _____

Date of Incident: _____